

State Information Technology Advisory Committee

September 26th, 2012

1:00 PM – 5:00 PM

Dakota Carrier Network, Board Room

Members Present:

Lisa Feldner – Chair, Maren Daley, Ryan Rauschenberger for Cory Fong, Laura Glatt, Joe Herslip for Eric Hardmeyer, Sally Holewa, Bryan Klipfel, Alvin A. Jaeger, Maggie Anderson for Carol K. Olson, Peggy Link, Sparb Collins, Senator Larry Robinson, Pam Sharp, Representative Bob Skarphol, Tom Trenbeath, and Francis Ziegler

Members Absent: Arvy Smith

Others Present:

Pam Schafer, Lucas Asche, Jenny Witham, Mark Molesworth, Jeff Quast, Gary Vetter, Mike Ressler, Dirk Huggett, Dan Sipes, Mike Lynk, Heather Raschke, Cher Thomas, Carey Schreiner, and Russ Buchholz

Scribe:

Jeff Quast

Called to order at 1:05 PM, a quorum was present

Agenda / Topics discussed

Welcome / Opening Comments – Lisa Feldner

Introduction of Prioritization Process – Jeff Quast

Mr. Quast reviewed the agenda and the process for prioritizing the large projects for the 13-15 biennium.

Prioritization of 2013-15 Large Projects

General Fund Projects

ITD CJIS - Electronic Case Filing – Pam Schafer

Ms. Schafer presented the project.

Representative Skarphol asked why sharing files electronically is so difficult to do.

Ms. Schafer explained that a lack of funding in local political sub divisions hinders adoption.

Senator Robinson asked how long the application is expected to function without updates

Ms. Schafer replied that this is the first phase of the project, which will be complete in six years, and the

Senator Robinson asked if neighboring states use similar systems.

Ms. Schafer replied that our system is being modeling after Minnesota's system.

Representative Skarphol asked if there were additional costs for the political sub divisions.

Ms. Schafer replied if the sub did not have a records management system and would want one, they would incur that cost.

Department of Emergency Services – Base Map Phase III – Mike Lynk

Mr. Lynk presented Base Map Phase III

Senator Robinson asked Mr. Lynk to further explain the FEMA package and what the timeline was.

Mr. Lynk replied that the grant request has been processed and they are very confident that they will know before the session.

Mr. Jaeger asked how the base map could be used by other agencies.

Mr. Lynk replied that it could and gave several examples of how it could be used.

Ms. Link asked how often the data would be refreshed.

Mr. Lynk replied that they intend to do 1/3 of the state photos every biennium, so it will be a six year cycle, and the addressing data is never older than 30 days.

Mr. Collins asked why there were no ongoing costs identified.

Mr. Lynk replied that they would not include those until the next biennium, and the projected ongoing costs are \$523,000 per biennium.

Representative Skarphol asked if commercial companies would be able to use the data.

Mr. Lynk replied that they are currently talking with the Governor's office to determine if they will attempt to right something into law that would allow us to charge, but under current open records laws, we would have to give the data away.

Representative Skarphol asked what accuracy level of the map will be.

Mr. Lynk replied that the contract requires 95%+ accuracy, which will be validated by DES

Department of Emergency Services – CAD – Mike Lynk

Mr. Lynk presented the CAD project.

Senator Robinson asked what the cost is to switch servers.

Mr. Lynk replied that hardware will be \$260,000, and DP services would be \$80,000

Senator Robinson asked if the old servers could be reused elsewhere.

Mr. Lynk replied that he wasn't sure but assumed so.

Representative Skarphol asked how old the current software was.

Mr. Lynk replied that it was installed in 2009.

Ms. Daley asked if this is a case where ITD could provide extra hardware to ease the transition.

Mr. Lynk replied that the hardware is not at ITD, it is at DES.

Tax Department – TAP – Lucas Asche

Mr. Asche presented the TAP project

Representative Skarphol asked if the cost was based on an RFP or an estimate.

Mr. Asche replied that it was an estimate.

Mr. Rauschenberger added that this utilizes the current system and infrastructure in place.

Mr. Jaeger added that the demand for online services continues to grow

Mr. Jaeger added that the registration of businesses was part of a project several years ago that was not done. After much discussion, the group agreed to encourage OMB to reintroduce the Business Development Engine project for the upcoming biennium.

Department of Human Services - Behavior Health Replacement – Jenny Witham

Ms. Witham presented the Behavior Health Replacement project.

Representative Skarphol asked how many employee hours they were anticipating for the project

Ms. Witham replied that she didn't have the data with her but could make it available.

Senator Robinson asked what the duration of the project is expected to be.

Ms. Witham replied that they expect it to be 3 years.

Department of Human Services - Time and Attendance – Jenny Witham

Ms. Witham presented the Time and Attendance project.

Representative Skarphol asked if there was a breakdown of the indirect costs between funding sources.

Ms. Witham replied that there was but she did not have it available.

Department of Human Services - Mainframe Migration Analysis – Jenny Witham

Ms. Witham presented the Mainframe Migration Analysis project.

There was general discussion about which agencies have applications remaining on the Mainframe.

Representative Skarphol asked for further discussion about an Enterprise Electronic File transfer system and why agencies like CJIS need to present a large project each time they intend to utilize it.

Dr. Feldner explained that in the CJIS project, there were so many interfaces that it drove the cost above \$250,000, but that isn't normally the case.

Break

Review General Fund Results

Mr. Quast reviewed the scoring of the General Fund Projects

Federal and Special Fund Projects

Job Service – WyCAN – Heather Raschke

Ms. Raschke presented the WyCAN project

Ms. Link asked if all the states were committed and what would happen if one backed out.

Ms. Raschke replied that they had all signed a cooperative governing agreement and if a state leaves the funding stays in the consortium.

Attorney General's Office - Identification Arrest Prosecution – Judy Volk and Cher Thomas

Ms. Volk and Ms. Thomas presented the Identification Arrest Prosecution project.

Senator Robinson asked where the Special Funds are coming from.

Mr. Trenbeath replied that the source was the Refund Fund, which is actually Other Funds.

Representative Skarphol asked if this was a complete replacement of an existing system.

Ms. Thomas replied that the Criminal History piece is, but the

Representative Skarphol asked if this project would eliminate the aging technology issue.

Ms. Thomas replied that it would be eliminated at the end of the 5 year series of projects.

Representative Skarphol asked if the system would replace some of the paper in the current system.

Ms. Thomas replied that it should address all of them.

Mr. Klipfel asked if this system would speed up the electronic fingerprinting process.

Ms. Volk replied that it will in cases where the requester is on the state network and has a live scan.

Department of Transportation – eTransit – Carey Schreiner

Mr. Schreiner presented the eTransit project

Mr. Collins asked what type of entities are transit providers.
Mr. Schreiner replied that they are generally local bus.
Representative Skarphol asked if this system would allow them to process electronically.
Mr. Schreiner replied that it would.
Representative Skarphol asked what the origin of the special funds was.
Mr. Schreiner replied that it was federal transit aid that DOT will match.
Ms. Anderson asked what data was collected and if it could be used by other agencies.
Mr. Schreiner replied that they collect fuel usage, age and maintenance of vehicles, mileage, staff costs, ridership information, and more.
Ms. Anderson asked what the schedule was for claims.
Mr. Schreiner replied that it was quarterly.

Department of Transportation – AVL – Russ Buchholz

Mr. Buchholz presented the AVL project.
Senator Robinson asked when the project would be complete.
Mr. Buchholz replied that they expect to have it completed within a year of the budget cycle.
Ms. Holewa asked if there was a sense of urgency because of the need to get out of the current radio spectrum.
Mr. Buchholz replied that they had already removed the old radio systems.

Department of Transportation - Motor Vehicle Replacement – Russ Buchholz

Mr. Buchholz presented the Motor Vehicle Replacement project.
Mr. Klipfel asked if they expect the registration timeframe to be shortened.
Mr. Buchholz replied that they expect it to help larger dealerships but smaller ones would stay about the same.
Representative Skarphol asked if dealers would incur costs to comply with the new system.
Mr. Ziegler replied that they should not.
Representative Skarphol asked what the timeframe was for full implementation.
Mr. Buchholz replied that they expect 1 year.

Workers Safety and Insurance - Policy Replacement – Bryan Klipfel

Mr. Klipfel presented the Policy Replacement project.
There were no questions or discussion.

Review Federal and Special Fund Results

Wrap-up

Mr. Huggett reviewed the number and cost of projects from last biennium compared to this biennium.

Future Topics/ Closing Comments – Lisa Feldner

Representative Skarphol made a motion to ask OMB to forward the Business Development Engine proposal in their budget.
Senator Robinson seconded the motion, there was no further discussion. All members voted to approve.

Adjournment – Lisa Feldner

- Dr. Feldner adjourned the meeting at 4:50 PM